

SCHOOL UNION 69
NOTICE OF FINANCE SUBCOMMITTEE MEETING

September 12, 2023

5:30 p.m.

Via Zoom only:

<https://networkmaine.zoom.us/j/83934530409>

FINANCE SUBCOMMITTEE Minutes

In attendance: Jude Masseur, Chair; Carly Kincaid and Emily Berry. Also in attendance, Kate Clark, Superintendent

1. Jude Masseur called the meeting to order at 5:30 pm.
2. Adjustment to the Agenda: approve minutes of the August 7, 2023 meeting. Jude Masseur moved to approve the minutes, seconded by Carly Kincaid. Vote: 3-0 in favor, motion passed.
3. Update on office staffing-new staff member 9 days on the job, continuing to learn processes and working to become more independent with tasks. What do we need to triage now? The goal is to avoid missing the audit deadlines again this year.
4. Grants update-final invoices are being submitted
5. '23 Audit preparation-preparations are underway, the members of the committee will discuss the possibility of contracting with a consultant to create a plan for preparation.
6. Public Comment-none
7. Next meeting: October 3rd at 5:30pm via Zoom. Jude Masseur moved to adjourn the meeting, seconded by Carly Kincaid. Vote: 3-0 in favor and the meeting was adjourned at 6:18 pm.

Respectfully submitted,



Kate Clark